

# KITTOCH MUIR OWNERS ASSOCIATION

## AGM 2018

<b>Present:</b>	Maurice Shields – Co Chairperson Jim Dunlop – Co Chairperson, Treasurer, Minute Secretary John Jamieson Paul Thomson Susan Wilkie
<b>Apologies:</b>	Dianne Ashwood
<b>Residents in Attendance:</b>	19
<b>In Attendance:</b>	Fraser Hamilton - Hacking & Paterson Management Services
<b>Venue:</b>	Holiday Inn - East Kilbride
<b>Date:</b>	Thursday 31st May 2018

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### **Opening Remarks**

Maurice Shields thanked everyone for attending and welcomed our guest Mr Fraser Hamilton, Property Manager, Hacking and Paterson Management Services to the meeting.

### **Agenda**

Maurice Shields explained to all present the agenda for the 2018 AGM.

Jim Dunlop agreed to be the minute secretary.

Maurice Shields then introduced Mr Fraser Hamilton to all present.

### **Hacking & Paterson**

Mr Hamilton explained his role with Hacking and Paterson which involved the management of the estate, ground maintenance, inspections, accounts and dealings with residents.

Mr Hamilton pointed out that any alterations made to the common ground should not impede the grass cutting.

The matter of “traffic management” within the estate and the safety of the children was raised. The residents were not happy with the rumble strips installed by the building Redrow. The mono block rumble strips did not slow down traffic and are not fit for purpose.

**A number of cars, vans and lorries were totally ignoring the maximum speed limit of 20mph.**

Commercial vans owned by residents were being parked in the visitors bay and one long wheeled van in particular was protruding beyond the fence line and onto the street. As there are no pavements in the estate this could pose a serious problem for children when crossing unseen from one part of the estate to the other and appearing straight onto the road in front of passing vehicles.

The parking of commercial vehicles is an ongoing problem. Letters sent out by H&P have been ignored.

The residents felt with the excessive speeding and inconsiderate parking of vans in the estate there is the possibility of an accident happening.

It was unanimous agreed with the all present that this matter must be addressed and requested Hacking and Paterson to approach South Lanarkshire Council, Roads and Transportation Services in Hamilton with a view to having a meeting with the residents at a date and time convenient to all parties.

Mr Hamilton asked the residents if they have any issues they should contact him on his direct telephone number shown on his business card.

There being no further questions Maurice thanked Mr Hamilton for his attendance.

### **Minutes**

The minutes of previous of the 2017 AGM were read out.

Proposed by: John McMillan.

Seconded by: Lynne McLaren.

### **MATTERS ARISING**

#### **Residents and Visitors Car Park**

At the 2017 AGM it was pointed out that employees from Centre 1 were using the visitors car parking spaces. It was unanimously agreed by all present suitable notices would be displayed.

**Notices have been purchased and displayed.**

#### **School Buses**

At the 2017 AGM it was highlighted that the school buses when collecting children, park to the right hand side of the estate entrance and on three occasions people when driving out of the estate narrowly missed being hit by traffic coming up Castleglen Road from the industrial estate.

**No up date information on this matter.**

#### **Street Lighting**

Jim Dunlop explained that he had recently contacted South Lanarkshire Council and was informed by the Street Lighting Department a programme was in place for the upgrading of all street lighting to LED and should be completed by the end of September 2018. A new type of ornamental lantern fitment would be fitted.

**Estate / Completed Work.**

Jim Dunlop read out a list of work completed since the 2017 AGM.

**Neighbourhood Watch Signs**

Erected on selected lampposts throughout the estate.

**Parking Notices**

Erected at the 2 residents and visitors parking areas.

**Ministers Park and Davies Acre**

Dog Fouling notices erected at entrances into Children's Play parks.

**The Green**

No Ball Games notices erected. One has been removed by persons unknown.

**Number 36 Ministers Park**

Eradication of Mares Tail from Common Ground.

**Ministers Park and Davies Acre**

Painting of Children's Play Apparatus.

**Note:** Work to repair damage to new paintwork on Seesaw in Ministers Park and the smudged paint on the Shute in Davies Acre will be attended to by Hacking and Paterson.

**Davies Acre Play Park**

A new concrete base has been fitted round the grating at the entrance.

**CCTV Notices**

Erected on selected lampposts throughout the estate.

**Davies Acre Playpark**

New underground drainage pipework installed.

**Davies Acre Play Park**

Damaged fence repaired.

**Entrance**

Six dead trees removed at entrance into the estate and 9 new conical conifer trees planted. A maximum height not to go beyond 7 feet.

**Front Beds**

New heathers have been planted in the front beds at the entrance to the estate.

**The Green**

Fallen trees have been replaced.

**Tyre Ruts**

Repairs have been carried out by gardening contractor Alan Hay in a few areas of the estate. Regrettably visitors and delivery van continue to park on the grass. Any commercial vehicles causing damage to the grass areas will be pursued for payment where possible.

**Note:** The cost for repairing one tyre rut is **£25**.

### **Estate/On Going Work**

Tree surgery is due to be carried out. This will include the removal of dead trees, shrubs and bushes throughout the estate.

### **The Green/Trees**

The soil round the trees to be covered with bark.

### **The Green/Gravel**

The gravel in some parts of the path will require replenishing.

### **Pampas Grass**

Removal of Pampas Grass in areas such as the land opposite the roundabout. Fronds are being broken off and blown about the estate. New bushes of a different variety will be planted in their place. Costs to be submitted by the gardening contractor Alan Hay.

### **Children's Play Parks**

The play bark in the Children's Play areas will require replenishing. Costs to be submitted by Hacking and Paterson.

### **Common Ground**

There are a few gardens where the water after a rain fall will not drain causing problems when grass cutting. The lawn mowers are damaging the grass. We are seeking costs to have new drains installed.

### **Regeneration Programme**

The committee will carry out an inspection of all areas in the estate requiring new shrubs and bushes and seek costs accordingly.

### **The Green**

There are ongoing problems with the timber edging running down both sides of the pathway. The timbers are old and breaking exposing the nails.

The committee have approached the gardening contractor Alan Hay to submit costs for the removal of all timber edging and replacing with either Mono Block or Concrete Edging.

### **Statement of Accounts**

Jim Dunlop explained the accounts to the residents. Balance: £13,572:10

There were no questions arising.

### **Election of Office Bearers**

Maurice explained Jim Dunlop and himself would, if elected, be willing to continue to act as co-chair of KOA and Jim to continue as treasurer. Other members are Diane Ashwood, John Jamieson, Paul Thomson and Susan Wilkie who have given their time and valued input as members of the committee.

Thanks also go to Gordon Wilkie for the website updates.

There being no objections, Diane Ashwood, Jim Dunlop, John Jamieson, Maurice Shields, Paul Thomson and Susan Wilkie were all unanimously re-elected.

No new members were elected on to the committee.

### **KOA Committee Report**

Maurice explained the committee is very active and where possible members meet with Hacking & Paterson and contractors to discuss any matters arising. No accounts would be paid until all members of the committee are satisfied.

We will continue to act in the best interests of the residents on all matters.

### **AOCB**

#### **The Neighbourhood Watch Scotland Scheme**

Web site: [www.neighbourhoodwatchscotland.co.uk](http://www.neighbourhoodwatchscotland.co.uk)

Maurice Shields is the named co-ordinator and urged more residents to sign up.

Neighbourhood Watch Scotland send out excellent newsletters.

#### **No 39 Davies Acre**

Mr Lindsay explained that the area directly outside his home was designated by the builders Redrow and Building Control as an **emergency turning area only** and as such should not be used a parking bay. A suitable **NO PARKING** notice was erected by Redrow.

Mr Lindsay has himself on occasions had to request vehicle owners not to park in the bay, only to be told he himself had erected the notice.

It was unanimously agreed a new notice would be erected prohibiting the parking of vehicles in that area.

#### **Future Social Events**

Mr John Quinn and John Jamieson agreed to look into the matter of having a BBQ.

#### **CONCLUSION OF MEETING**

An excellent AGM with plenty of input and feedback from the residents.

Jim Dunlop.  
Minute Secretary.

Time started: 7:30pm  
Time finished: 9:00pm

CC: File