

**KOA Committee AGM
Mon 24th Feb 2014
Holiday Inn, Stewartfield**

<u>Committee Members in attendance:</u>	<u>Residents in attendance:</u>
George Price	Fiona Bury (MP)
Linda Thomson	Lynne McLaren (DA)
Maurice Shields	Mr & Mrs Santini (MP)
Diane Ashbrook	Margaret Dunlop (DA)
Jim Dunlop	David Taylor (MP)
Susan Wilkie	Pamela Connell (MP)
	Lynda Woods (MP)
Apologies	Ken Foster (DA)
P.Thomson	Helen & Tom Jamieson (DA)

1	President's opening remarks	Action	Date
1.1	The Chairman welcomed residents, thanked the Holiday Inn (Carla & Team) for their continued support and hospitality, reminded residents about discounted Holiday Inn functions (residents benefits etc) and then introduced Alastair Murray (Hacking & Paterson)		
2.	Hacking & Paterson representative, Alastair Murray		
2.1	<p>AM thanked residents and Committee for the invitation and explained that he was new to role (since Sept '13), replacing Alan Gifford who had been promoted.</p> <p>He explained that he had attended a KOA Committee meeting in Sept '13 and then outlined the various works that had been facilitated, all having been initiated by the KOA Committee, including:-</p> <ul style="list-style-type: none"> • Improvements to play parks • Improvements to pathways • Removal of redundant floodlight • Improvements to common ground maintenance <p>He then detailed administrative changes within H&P including:-</p> <ul style="list-style-type: none"> • More robust Terms of Service for contractors (including constraints for submissions etc.) • The introduction of online bill payments for residents • The intention to action a client log-in facility to allow residents to view "more closely what is happening". • Better ground maintenance management with detailed images and reports etc <p>There were no questions from residents.</p> <p>AM left the meeting.</p>		1

3. Minutes of previous AGM		Action	Date
3.1	Minutes from the previous AGM (Feb 2013) were proposed (Margaret Dunlop) and seconded (Fiona Bury)		
4. Matters arising			
4.1	<p><u>Drains</u> - A resident asked if it was possible to gain compensation/redress for the poor works relating to fixing the broken drain. It was explained that this had been queried but due to poor supervision (previously) and insufficient detail over time, this was not possible.</p> <p><u>Ground maintenance</u> - Alan Hay's work (successor to McDermott's) was praised by several residents, especially his attention to detail with the replaced trees and the grass maintenance.</p>		
5 Statement of Accounts			
5.1	<p>5.1.1 A resident asked if it was possible to reduce ongoing individual residents' payments as the balance looked healthy. It was explained that it was preferable to keep the monthly payments as they were to allow for ad-hoc and unexpected expenses (e.g. replacement of trees, cyclical replacement of shrubs, tree removal etc)</p> <p>5.1.2 A resident queried the cost of tree removal. It was explained that there had been several trees removed (for £900) and one tree removed (for £90); both prices extremely competitive.</p>		
6. Adoption of present balance of accounts			
6.1	<p>The current balance stands at £18,126.45. Proposed: Fiona Bury Sec. Margaret Dunlop</p> <p>The balance of accounts will be uploaded on to the website</p>	SW	
7 Committee Reports			
7.1	<p>There were no formal committee reports as detail had already been discussed (items 2.1, 4.1 and 5.1) The following queries were discussed at this point:</p> <p>The possibility of finding replacement lantern tops, in keeping with the original ones, when council workers repair broken lamps/lamp-post furniture.</p> <ul style="list-style-type: none"> It was explained that this had been pursued but unfortunately they are no longer made. <p>The indentations and dips in the mono-block road areas.</p> <ul style="list-style-type: none"> It was explained that this problem has already been raised with Gordon Mckay, Head of Roads, SLC, and the committee has it in writing that he believes there to be no danger to pipework etc. The committee will retain involvement. 		

8	Election of office bearers		
8.1	<p>The existing Board was re-elected.</p> <p>A plea was made for more committee members and John Jamieson (DA) volunteered his services and he will be invited to the next meeting (date tbc)</p>	LW-T	
9	AOCB		
9.1	Dates of KOA meetings will be made available on the website for residents who may wish to attend – all welcome.	SW	Next mtg
9.2	John Russell (Westfield Roofing) was recommended as a preferred tradesman. Details will be uploaded on the website	SW	Next mtg
9.3	There was a query regarding the mysterious relocation of the grit-bin. No one knows who moved it. After discussion, it was concluded that there is no ideal place for the grit-bin. It is, at best, a necessary evil. A resident requested that the council be contacted to query why it was moved from the green to the pavement at the entrance of the estate. It was agreed that the committee would also check with the council that there is now enough (i.e. legal) space to allow pedestrians to pass safely with prams and wheelchairs etc.	GP	Next mtg
9.4	Residents are concerned about parents' parking their cars at the entrance of the estate, whilst waiting to see their children on to the school bus. This is dangerous for all concerned as it reduces visibility and therefore safety is compromised. It was agreed to draft a polite request which will be enclosed in the next H&P bill, though this will not address the problem if the parents are not residents.	LT	Next mtg
9.5	Supporting item 9.4, the council will also be contacted to ask for double yellow lines to be painted along the short 2-way stretch at the entrance of the estate	GP	Next mtg
9.6	Many residents were concerned about children playing in the street with undue concern and regard for traffic. It was unanimously agreed that we live in an estate where children should feel free to play safely – but still with a healthy respect for traffic and some degree of road-sense. Whilst residents expect to see young children playing in the middle of the road, visitors, delivery van drivers etc may not. A polite reminder will be included in the memo proposed in item 9.4	LT	Next mtg
10	Thanks		
	George Price was thanked for his hard work Residents thanked the Committee for their ongoing hard work		

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